



# New Patient Welcome

## Patient Registration

We take your oral health very seriously. Before we begin your appointment, we need some information.  
All information is confidential.

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_  
 Preferred Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
 Patient Social Security Number: \_\_\_\_\_ Patient Date of Birth: \_\_\_\_\_ Sex: (circle) M F

Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Employer: \_\_\_\_\_ Length of employment: \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Are you a full time Student? (circle) Yes No  
 If yes, we need: Mother's DOB: \_\_\_\_\_  
 Father's DOB: \_\_\_\_\_

Preferred Pharmacy: \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_

**Reason for this visit?** \_\_\_\_\_

### How did you hear about us?

Family Member: \_\_\_\_\_  Insurance: \_\_\_\_\_  
 School/Daycare: \_\_\_\_\_  Friend: \_\_\_\_\_  
 Pediatrician/Physician: \_\_\_\_\_  Event: \_\_\_\_\_  
 Internet: \_\_\_\_\_ Print Ad: \_\_\_\_\_  
 Google  Website  Facebook/Instagram  Angie's List  Phone Book  Magazine  Mailer  
 Other: \_\_\_\_\_

Do you have Dental Insurance? Yes No

Do you have Secondary Dental Insurance? Yes No

Insured's Name:	Insured's Name:
Insured's SSN#:	Insured's SSN#:
Insured's DOB:	Insured's DOB:
Relationship to Insured: <input type="radio"/> Self <input type="radio"/> Spouse <input type="radio"/> Child <input type="radio"/> Other	Relationship to Insured: <input type="radio"/> Self <input type="radio"/> Spouse <input type="radio"/> Child <input type="radio"/> Other
Insured Employer:	Insured Employer:
Insurance Company:	Insurance Company:
Ins. Co. Address:	Ins. Co. Address:
Insurance Phone #:	Insurance Phone #:
Insurance Group #:	Insurance Group #:
Insurance Local #:	Insurance Local #:

Ask us how you can receive a \$100 Credit toward your dental services.

[www.mymagnoliasmile.com](http://www.mymagnoliasmile.com)

## Health History

We take your oral health very seriously. But before we start your treatment, we need some brief information on your medical history which may affect your treatment. All information is confidential.

Patient's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Reason for today's visit? \_\_\_\_\_

List any medications you are allergic to

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

List any medications you are taking including  
Non-prescription drugs and herbals/vitamins:

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

**Dental History** - Please mark (x) any of the following conditions that apply to you

**Periodontal (Gum) Health**

Bleeding, Swollen, Irritated gums  
 Bad breath  
 shifting teeth  
 Previous perio/gum disease

**Pain/Discomfort**

Sensitivity (hot, cold, sweet)  
 Pressure  
 Broken teeth/fillings  
 Dry Mouth

**Function**

Grinding/Clenching

Headaches  
 Jaw Joint (TMJ) pain  
 Jaw Joint (TMJ) clicking/popping  
 Mouth Breathing  
 Sore Muscles (neck, shoulders)  
 Difficulty Opening or Closing  
 Difficulty Chewing on either side

**Appearance**

Discolored teeth  
 Worn teeth  
 Spaces

Overbite  
 Flat teeth

**Sleep Pattern or Conditions**

Sleep Apnea  
 Snoring  
 Daytime Drowsiness  
 Bed wetting (for children)

**Social**

Tobacco:  
How much \_\_\_ How long \_\_\_\_\_

**Medical History** - please mark (x) to indicate if you have or have had any of the following

**Cardiovascular**

Angina (chest pain)  
 Artificial Heart Valve  
 Heart Conditions  
 Heart Surgery  
 High/Low Blood Pressure  
 Mitral Valve Prolapse  
 Pacemaker  
 Rheumatic Fever  
 Scarlet Fever  
 Stroke

**Cancer: Type** \_\_\_\_\_

Chemotherapy  
 Radiation Therapy

**Endocrinology**

Diabetes  
 Hepatitis A/B/C  
 Jaundice  
 Kidney Disease  
 Liver Disease

Thyroid Disease

**Gastrointestinal**

Ulcers (Stomach)  
 Gastrointestinal Disease

**Viral Infections**

AIDS  
 HIV Positive  
 HPV

**Respiratory**

Asthma  
 Emphysema  
 Respiratory Problems  
 Sinus Problems  
 Sleep Apnea  
 Tuberculosis

**Hematologic/Lymphatic**

Anemia  
 Blood Disorders  
 Bruise Easily  
 Excessive Bleeding

**Women**

Currently Pregnant  
 Nursing  
Is there a possible pregnancy? Y N  
Estimated delivery Date: \_\_\_/\_\_\_/\_\_\_  
Are you nursing? Y N  
Are you taking birth control? Y N

**Musculoskeletal**

Arthritis  
 Artificial Joints  
 Jaw Joint Pain  
 Rheumatoid Arthritis

**Neurological**

Anxiety  
 Depression  
 Dizziness  
 Drug/Alcohol Addiction  
 Fainting  
 Seizures  
 Psychiatric Illness

\*NOTE: Antibiotics (such as penicillin) may alter the effectiveness of birth control pills. Consult your physician for additional methods of birth control.

Patient/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_ Reviewed by \_\_\_\_\_ Date \_\_\_\_\_

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## Consent & Financial Policy

I authorize the disclosure of information from my treatment records to:

Name of Recipient: \_\_\_\_\_

Relationship to the Patient: \_\_\_\_\_

I give authorization to disclose the following information:

All treatment information

Information specifically related to these treatment dates

Starting Date: \_\_\_\_\_ End Date: \_\_\_\_\_

I understand that I may withdraw or revoke my permission at any time. I may revoke this authorization by notifying my Magnolia Dental practice in writing.

Signature of Patient (or Patient Representative) \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Patient (or Patient Representative) \_\_\_\_\_

### Financial Policy

Thank you for choosing our office as your dental health care provider. We are committed to providing you with the highest quality lifetime dental care, so that you may attain optimum oral health. The following is a statement of our financial policy, which we require that you read, agree to, and sign prior to any treatment. Payment is due at the time service is provided.

Our office accepts cash, personal checks, credit cards and outside patient financing.

Please check if you would like more information about financing options. \_\_\_\_\_

*Please Note: Returned checks will be subject to additional fees. In the case it becomes necessary for our office to enlist a collection service and/or legal assistance; you will be responsible for any collection and/or legal charges up to 35%.*

### Do You Have Insurance?

- We must emphasize that as your dental care provider, our relationship is with you, our patient, not with your insurance company. Your insurance policy is a contract between you, your employer, and your insurance company.
- As a courtesy to you we will help you process all your insurance claims. Please understand that we will provide an **insurance estimate** to you, however, it is not a guarantee that your insurance will pay exactly as estimated. **Your insurance company and your plan benefits will determine the amount paid.** We will, of course, do all we can to make sure your estimate is as accurate as possible. If your insurance company has not made payment within 60 days, we will ask that you contact your insurance company to make sure payment is expected. If payment is not received or your claim is denied, you will be responsible for paying the full amount at that time.
- We ask that you sign this form and/or any other necessary documents that may be required by your insurance company. This form instructs your insurance company to make payment directly to our office. Please keep your insurance information current by notifying us of any changes in employment and insurance coverage.
- We ask that you pay the deductible and co-payment, which is the estimated amount, not covered by your insurance company, by cash, check, credit card or Patient Financing at the time we provide the service to you.
- We will cooperate fully with the regulations and requests of your insurance company that may assist in the claim being paid. Our office will not, however, enter into a dispute with your insurance company over any claim.

Twenty-four hour notice is required when re-scheduling or canceling an appointment.

**A cancellation fee of \$45.00 may be assessed for broken appointments with less than twenty-four hours notice**

We thank you for the opportunity to serve your dental health care needs and welcome any question you may have concerning your care or our financial policy.

Ask us how you can receive a \$100 Credit toward your dental services.

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## Authorization

I authorize the dentist to perform diagnostic procedures and treatment as may be necessary for proper dental care. I authorize the release of any information concerning my (or my child's) health care, advice, and treatment provided for the purpose of evaluating and administering claims for insurance benefits. I authorize the release of any information concerning my (or my child's) health care, advice and treatment to another dentist. I hereby authorize payment of insurance benefits directly to the dentist or dental group, otherwise payable to me. I understand that my dental care insurance carrier or payer of my dental benefits may pay less than the actual bill for services. I understand I am financially responsible for payments in full of all accounts. By signing this statement, I revoke all previous agreements to the contrary and agree to be responsible for payments of services not paid, in whole or in part by my dental care payer. I attest to the accuracy of the information on this page.

Patient Signature (Parent if child) \_\_\_\_\_ Date \_\_\_\_\_

## Patient Satisfaction

We are committed to providing you with exceptional service and care. If you feel you have an issue that cannot be resolved by your office team, please email us at [HR@mymagnoliasmile.com](mailto:HR@mymagnoliasmile.com)

## Financial Policy

Please visit our website at [www.mymagnoliasmile.com](http://www.mymagnoliasmile.com) to view our full financial policy.